



# **City of Rancho Cucamonga**

## **FIRE PROTECTION DISTRICT**

*INVITES APPLICANTS TO SUBMIT RESUMES FOR*

### **QUALITY IMPROVEMENT (QI) NURSE (Part Time)**

**CONTRACTED POSITION THROUGH FINESSE PERSONNEL AGENCY AT**

**\$45.00/PER HOUR**

**THIS IS NOT A PERMANENT FIRE DISTRICT POSITION**



## **DEFINITION**

The Quality Improvement (QI) Nurse will work in collaboration with the EMS Administrator and the Department QI coordinator to maintain and implement the continuous quality improvement program, to evaluate and analyze EMS needs, trends and system effectiveness, and make recommendations for improvement that will work toward improving patient care delivery.

## **CLASS CHARACTERISTICS**

Reports directly to the EMS Administrator.

## **EXAMPLES OF DUTIES**

- Review patient care records for proper documentation
- Gather and evaluate data on advanced skills
- Assist with training that results from identified learning needs based on QI outcomes
- Monitor compliance with state and local QI regulations
- Evaluate local protocols and regulations and maintain Department adherence to them

## **EMPLOYMENT STANDARDS**

### **Education and/or Experience**

Five or more years of recent experience in emergency pre-hospital care. Desirable experience in this area is typically gained as a mobile intensive care (Registered) nurse, Pre-hospital Care Instructor/Program Director, or base Hospital Coordinator. Current BLS and ALS Certification as well as an American Heart Association Instructor for PALS, ACLS, and/or BLS. Experience in EMS Education/Instruction and Quality Improvement.

### **Knowledge, Skills and Abilities**

Knowledge of principles of Adult Learning Concepts and group teaching principles; EMS Continuous Quality Improvement programs; use of computer software programs. Ability to effectively schedule, organize, conduct and evaluate personnel in emergency service and emergency medical techniques. Evaluate paramedic and EMT medical care through direct observation and review of medical reports. Conduct research and prepare administrative reports.

Utilize a computer and appropriate software in preparation of reports, spreadsheets, and presentations and to access databases. Understand and carry out written and oral instructions. Keep accurate and detailed records. Provide quality customer service. Establish and maintain effective working relationships with those contacted in the course of the work. Analyze program needs and develop, recommend and implement policies and procedures. Define problem areas. Collect interpret and evaluate program operation data. Coordinate different aspects of service delivery. Effectively prepare and present oral and written reports and research projects.

**Physical Demands**

Periods of relative inaction, which still require alertness followed by high activity levels. Dexterity and coordination to handle EMS equipment, and large and small tools. Occasional lifting of objects weighing up to 50 pounds. Reach for items above the head and below the feet. Ability to crawl, stoop, or bend. Ability to walk, sit and stand for prolonged periods. Visual acuity sufficient to read gauges and observe in a variety of lighting conditions, including bright light, low light, and low visibility conditions.

**Working Conditions**

Work closely with all department personnel. Occasional work in confined areas. Work is typically performed as a teacher and Quality Improvement Coordinator or team member.

**Final Filing Date**

**Please email, fax, or mail your resume to Rancho Cucamonga Fire Protection District, Attention Christen Nausha.**

Email: [cnausha@ci.rancho-cucamonga.ca.us](mailto:cnausha@ci.rancho-cucamonga.ca.us); Fax: 909-477-2772;

Mail: P.O. Box 807, Rancho Cucamonga, CA 91729

If you have any questions you may call Christen Nausha (ext 3010) or Stephanie Rasmussen (ext 3021) at 909-477-2770.

**Closing date is Friday, October 13, 2006.**